TABER & DISTRICT SOCCER ASSOCIATION BYLAWS, GENERAL RULES & REGULATIONS

ARTICLE 1– NAME

The name of this organization shall be "Taber & District Soccer Association", hereinafter referred to as the Association, which shall be the governing body of Soccer in Taber & surrounding area located in the Municipal District of Taber in the Province of Alberta.

ARTICLE 2– AFFILIATION

The Association shall be affiliated with and under the jurisdiction of The Sunny South Soccer District, The Alberta Soccer Association and The Canadian Soccer Association & shall be subject to the rules & regulations of these bodies.

ARTICLE 3– DEFINITIONS & INTERPRETATIONS

3.01

In the Bylaws, Rules & Regulations unless the context otherwise requires:

a. "Association" means Taber & District Soccer Association.
b. "Board of Directors" means the Directors of the Association elected at the Annual General Meeting.
c. "Executive Committee" means a Committee having a minimum of three (3) members comprised of the President, Secretary & Treasurer & any other Officers or Directors named to the Committee by the President.
d. "Member" means a person who upon entering the Association, agrees to abide by all the Rules & Regulations of the Association & shall include an Associate Member as defined in Article 5.
e. "Ordinary Resolution" means a Resolution passed by a majority of the votes cast by the Members who voted in respect of that Resolution.
f. "Term" means the period of time from September 1st to August 31st.
g. "Special Resolution" means a Resolution passed by a majority of not less than 3/4 of the votes cast by the Members who voted in respect of the Resolution.

3.02

In these Bylaws, unless the context otherwise requires:

a. The singular number shall include the plural number & vice versa.
b. The masculine gender shall include the feminine gender & vice versa.

ARTICLE 4– MEMBERSHIP

4.01

The association shall be composed of the following members and associate members on completion of the necessary registration forms and payment of registration fees:

a. Any soccer players eighteen (18) years of age or over registered with the Association.
b. A parent/guardian, grandparent, aunt/uncle of those players in a family under the age of eighteen (18) & registered with the Association.
c. Any volunteer, coach or referee that has been accepted by the Board of Directors.
d. Associate Members Bow Island Soccer Club & Vauxhall Soccer. For clarification purposes, an Associate Member is a Soccer Club that is organized in Southern Alberta that makes an application to be affiliated with the Taber & District Soccer Association.
e. Honorary Membership or Life Membership may be granted by the Board of Directors to those Members who have made outstanding contributions to the game of soccer. Honorary Members or Life Members shall not be entitled to vote at any Meeting of the Members of the Association.

4.02

a. Applications of Membership must be in the hands of the Registrar & fees for the season must be in the hands of the Treasurer on or before the date set by the Board of Directors. Applications for Membership that comes forth after the date set by the Board of Directors may be assessed a late charge. This fee will be predetermined by the Board of Directors at the time that membership fees are set for the Season. In addition to the Membership fee, any Member may be required to post a bond at the discretion of the Board of Directors.
b. No one under the age of eighteen (18) shall be denied entry because of inability to pay the registration fee. "Ability to pay" shall be determined by the Executive of the Association.

4.03

All applications for Membership shall be submitted to the Board of Directors & upon approval by the Board the applicant shall become a Member.

4.04

A Member shall be deemed to be in good standing when the Application for Membership is approved by the Board of Directors.

4.05

A person shall cease to be a member of the Association:

a. By delivering or mailing his written resignation to the registered office of the Association.
b. By nonpayment of Membership fees for a period of three (3) months following the date upon which fees are due & payable.

4.06

A Member who resigns, withdraws or is expelled from the Association shall immediately forfeit all rights associated with Membership in the Association.

4.07

A Member who resigns, withdraws or is expelled from the Association may have all and/or a portion of his Membership fee that is nonrefundable.

ARTICLE 5– GENERAL MEMBERSHIP MEETINGS & VOTING

5.01

a. The Annual General Meeting of the Association shall be held each year in Taber, Alberta on a date which shall not be prior to October 1st & not later than October 25th at a time & place to be fixed by the Board of Directors. Fourteen (14) days notice shall be given to the Membership.
b. At any Meeting of Members, a quorum shall consist of not less than five (5) Members being present at the Meeting. If a quorum is not present within thirty (30) minutes after the time called for the Meeting, the Meeting shall stand adjourned to a time & place determined by the President. No notice shall be required of any adjournment & the adjournment may be made even though no quorum is present.
c. The Annual General Meeting Order of Business shall be as follows:
    i. Roll Call.
    ii. Minutes of the previous Annual General Meeting.
    iii. Business Arising from the Minutes.
    iv. Bylaw Amendments.
    v. Election of Board of Directors.
    vi. New Business.
    vii. Financial Report.
    viii. Adjournment.

5.02

A Special General Meeting may be held in Taber, Alberta as called at any time of the Board of Directors. The Membership must receive fourteen (14) days notice that a Special Meeting will be held. Only the business which pertains to the calling of the Special meeting will be dealt with except with the unanimous consent of those in attendance.

5.03

Other Meetings of Members, whether general or special, may be convened by order of the Directors for anytime & at any place in Taber.

5.04

Notice of time & place of all Meetings of Members & the general nature of the business to be transacted shall be communicated in any manner permitted by the Bylaws to each member at least fourteen (14) days before the holding of the Meeting.

TABER & DISTRICT SOCCER ASSOCIATION BYLAWS, GENERAL RULES & REGULATIONS

5.05

The Directors shall convene a Special Meeting of the Association on receiving a petition of one third (1/3) of the Members. The Meeting shall be held within thirty (30) days of the date on which the petition is received by the Directors.

5.06– VOTING

a. Votes of Members & Associate Members must be given personally. No voting by proxy shall be allowed.
b. The Members of the Board of Directors shall each have a vote at a General or Special Meeting except for the President who shall have a casting vote only.
c. At any Meeting of the Association, whether general or special, a Member attending the Meeting shall have one (1) vote up to a maximum of 1 vote per family. Regardless of how many children a family has enrolled in soccer, they shall be only entitled to one (1) vote. A Board Member is not entitled to vote also as a general member.
d. What is given to members should be the same for Associate members. If we adopt 1/family above, that should be the same for the Associate member.
e. Honorary Members & Life Members shall not be entitled to vote at any Meetings of the Members of the Association.
f. Voting at all meetings shall be by a show of hands unless a vote by ballot is requested. If a vote by ballot is required, the Chair shall appoint Scrutinizers who shall total the votes & report them to the Chair who shall announce the results.

5.07

Questions arising at any meeting shall be decided by a majority of votes of those Members present & entitled to vote unless otherwise specified in these Bylaws.

5.08

All Meetings of the Association shall be conducted in accordance with Roberts Rules of Order insofar as they may apply.

ARTICLE 6– DIRECTORS & DIRECTORS MEETINGS

6.01

a. The Board of Directors shall be elected at the Annual General Meeting. There shall be a President, Vice President, Past President, Secretary, Registrar, Treasurer and a minimum of 5 directors and a maximum of 20 directors.. The Board of Directors will have a minimum of eleven (11) and a maximum of twenty-six (26).
b. For organizational purposes, directors will be assigned responsibilities relating to the following: age groups of U5, U7, U9, U11, Interleague, indoor soccer, referees, select teams and Technical development.
c. Each Associate Member shall be allowed to nominate an individual to sit as a representative on the Board of Directors of the Association. This individual may not be nominated for President, Vice President, Secretary, Registrar or Treasurer.

d. If the elections are not by acclamation then the election will be by secret ballot. If a person receives a majority of the votes cast, he/she is elected. All positions are for a one (1) year term.
e. The qualifications for a Director shall be coincident with qualifications for Membership in the Association. A Director shall cease to be a Director at the time he/she ceases to be a Member of the Association.
f. Vacancies on the Board of Directors, however caused, may be filled by the Directors from qualified Members of the Association. If the Directors decide not to fill the vacancy, it shall be filled at the next Annual General Meeting of the Members.

6.02

a. The Board of Directors shall meet at least four (4) times per calendar year. The Board of Directors may hold its Meetings at such places in the Town of Taber as it may from time to time determine.
b. A quorum for any meeting of the directors, including meetings held in hybrid or virtual formats, shall consist of at least five (5) directors present. Hybrid and virtual meetings are permitted, provided all requirements for simultaneous communication are met.
c. No formal notice of any Directors Meetings shall be necessary if all the Directors are present, or if those absent have not objected to the meeting being held in their absence prior to the meeting.
d. Directors Meetings may be formally called by:
    i. The President or a Vice President: or
    ii. The Secretary on direction of the President or a Vice President: or
    iii. The Secretary on discretion in writing of two (2) Directors.
e. Notice of Directors Meetings shall be not less than two (2) days before the Meeting to take place.
f. The Board may appoint a day or days in any month or months for regular Meetings at an hour & place to be named and of these regular Meetings no notice need be sent to the Directors.
g. A Directors Meeting may also be held without notice prior to or immediately following the Annual General Meeting of the Association.

6.03

The Directors may consider or transact any business either Special or General at any Meeting of the Board of Directors.

6.04– NOMINATING COMMITTEE

The Board of Directors may in each year appoint a Director to chair a Nominating Committee. The Nominating Committee shall be responsible for compiling a slate of candidates from which a new Board of Directors is to be elected at the next Annual General Meeting of the Members.

6.05– DISCIPLINARY COMMITTEE

a. The President or Vice President shall be authorized to form a Disciplinary Committee when required. The Committee Members shall not be in a "conflict of interest" position with respect to the incident in question. The Committee Members shall be the President or Vice President as Chairperson and a minimum of two (2) other Directors. Where it is deemed to be in good order and/or to enhance transparency, a non-member of the Board of Directors may be appointed to be a member of this Committee.
b. The hearing shall be held as soon as possible after the incident in question. The Members involved in the incident shall be given an opportunity to be heard by the Discipline Committee.
c. The Discipline Committee has the authority to impose any penalties on a Member (including players) including expulsion, suspension and the posting of a performance bond if deemed appropriate.
d. The decision of the Discipline Committee may be appealed to the Board of Directors.
e. The appeal must be filed together with a fifty dollar ($50.00) fee with the Chairperson of the Discipline Committee within seven (7) days of the Discipline Committee's decision.
f. The Board of Directors shall have the power by Special Resolution to impose any penalties including expulsion, suspension and the posting of a performance bond if deemed appropriate on any member:
    i. Whose conduct shall have been determined by the Board of Directors to be improper to likely to adversely affect the interest or reputation of the Association; or
    ii. Who wilfully commits a Breach of the Bylaws, Rules & Regulations of the Association
g. A Member shall not be expelled or suspended without first being given an opportunity to be heard by the Directors at the appeal hearing.
h. If the Discipline Committee's decision is reversed by the Directors, the appeal fee will be refunded.
i. The Rules & Regulations of this Association concerning discipline may be subject to any rules on discipline as established by the Alberta Soccer Association from time to time.

6.06

The Board of Directors may from time to time establish other ad hoc Committees. The composition of these Committees shall be determined by the Board of Directors from the Members of the Association.

6.07

Any member of the Board of Directors or Executive may be removed from office before his term expires by way of Special Resolution presented at a General or Special Meeting of the Association. After three (3) consecutive missed meetings, any member of the Board of Directors or Executive may be removed from office before his term expires by way of Special Resolution presented at a General or Special Meeting of the Association.

6.08

a. There shall be no remunerations paid by the Association to any Member of the Executive Committee or the Board of Directors but they may be reimbursed for expenses incurred

while engaged in the affairs of the Association to be approved by two (2) members of the Executive not submitting the expenses.

b. An honorarium may be granted at the discretion of the Board of Directors to individuals performing work on behalf of the Association.

6.09– INDEMNIFICATION OF DIRECTORS

Every Director of the Association shall be deemed to have assumed office on the understanding that every Director of the Association and his heirs, executors and administrators and estate respectively shall at all times by indemnified and saved harmless out of the funds of the Association from and against all costs, charges and expenses whosoever, which such Director sustains or incurs in or about any action, suit or proceedings which is brought, commenced or prosecuted against him or in respect of any act, deed, matter or thing whatsoever made, done or permitted by him or any other Director or Directors in or about the execution of the duties of his or their office. This indemnification does not apply if costs, charges or expenses are occasioned by the Directors own willful neglect or default.

6.10

The Directors shall have & exercise all the powers of the Association as fully & completely as the Association could in a General Meeting, subject always, however, the provision of the Societies Act of Alberta.

ARTICLE 7– OFFICERS

7.01

a. There shall be a President & a Vice President for the Association. These positions shall be elected by the Members at the Annual General Meeting.
b. The Board of Directors may from time to time appoint such Officers and Agents and authorize the employment of such other persons as they deem necessary to carry out the objects of the Association. These Officers do not need to be selected from the Board of Directors. The Officers, Agents and Employees shall have such authority & shall perform such duties as from time to time be prescribed by the Board.

7.02

President:

a. The President shall, when present, preside at all Meetings of the Members of the Association and of the Board of Directors. The President shall also be charged with the general management and supervision of affairs and operations of the Association. The President with the Secretary, or other Officer appointed by the Board for the purposes, shall sign all Resolutions and Membership Certificates.
b. During the absence or inability of the President, his duties and powers may be exercised by a Vice President or such other Director as the Board may from time to time appoint.

7.03

Vice President:

a. Perform all duties of and be subject to the same rules as the President whenever the President shall cease to hold office for any reason to be prevented from attending to his duties.
b. Shall preside at all meetings of the Association or the Board of Directors in the absence of or upon the request of the President.

7.04

Secretary:

a. Conduct correspondence of the Association.
b. Issue notices of all Meetings of the Association as required.
c. Keep & distribute as required Minutes of all Meetings of the Association.
d. Have custody of all records, documents and the Seal of the Association.

7.05

Registrar:

a. Maintain a Register of Members.

7.06

Treasurer:

a. Keep all financial records of the Association.
b. Prepare financial statements as required by the Board of Directors or Executive Committee.
c. Arrange for an Audit of the financial records of the Association for each Annual General Meeting.

ARTICLE 8– SIGNING AUTHORITY

8.01

Any documents required to be signed by the Association in the ordinary course of the Associations operations shall be signed by; the President and/or Vice President and/or Treasurer (minimum of two).

The President, Vice President or Secretary shall affix the Seal of the Association to such documents as required.

8.02

Not withstanding any provisions to the contrary contained by the Bylaws of the Association, the Board of Directors may at any time by Ordinary Resolution direct the manner in which and the person or persons by whom any particular instrument, contract or obligation of the Association may or shall be executed.

8.03

All cheques, bills of exchange or other orders for the payment of money, notes or other evidence of indebtedness issued in the name of the Association, shall be signed by the Officer or Officers, Agent or

Agents of the Association in such a manner as shall from time to time be determined by Ordinary Resolution of the Board of Directors.

Any one (1) of the authorized Officers or Agents may alone:

a. Endorse notes and drafts for collection on account of the Association through its bankers.
b. Endorse notes and cheques for deposit with the Associations bankers for the credit of the Association or the same may be endorsed "for collection" or "for deposit" with the bankers of the Association by using the Associations rubber stamp for the purpose.
c. Arrange, settle, balance & certify all books and accounts between the Association and Associations bankers.
d. Receive all pay cheques and vouchers and sign all the bank forms or settlement of balances and release or verification slips.

ARTICLE 9– BORROWING

9.01

The Executive with the seventy five percent (75%) approval at a Special General Meeting may from time to time:

a. Borrow money on the credit of the Association.
b. Issue, sell or pledge securities of the Association.
c. Charge mortgage, hypothecate or pledge all or any of the real or personal property of the Association, including book debts, rights, powers, franchises or undertakings to secure any securities or any money borrowed or other debt or any other obligation or liability of the Association.

9.02

The Executive shall have the power to:

a. Arrange terms and conditions of the loan.
b. Pledge the securities to be given for the loan.
c. Vary or modify the arrangements, terms and conditions and to give additional securities for any monies borrowed or remaining due by the Association, and generally to manage, transact and settle the borrowing of money for the Association.

TABER & DISTRICT SOCCER ASSOCIATION BYLAWS, GENERAL RULES & REGULATIONS

ARTICLE 10– AUDITOR

10.01

A minimum of two (2) & maximum of three (3) members of the Board not including the Treasurer, plus one (1) non-member of the Board must together audit the books annually. Each member must choose three (3) items from the expenses & three (3) items from the income & the Treasurer shows documentation of those transactions. All questions & receipts must be initialled by all present @ the audit.

10.02

The Auditors shall make a report to the Members and Directors at any Annual General Meeting of Members during their tenure of office and the report shall state:3

a. Whether or not they have obtained all the information and explanations they have required.
b. Whether, in their opinion, the balance sheet referred to in the report is properly drawn up so as to exhibit a true and correct view of the state of the Associations affairs as at the date of the balance sheet and result of its operations for the year ended on the date according to the best of their information and the explanations given to them as shown by the Books of the Association.

10.03

Every Auditor of the Association shall have the right of access at all times to all records, documents, books, accounts and vouchers of the Association. The auditor is entitled to require from the Directors and Officers of the Association such information and explanation as maybe necessary for the performance of the duties of an Auditor.

10.04

The Auditors of the Association are entitled to attend any meeting of the Members of the Association to which any accounts that have been examined or reported on by them are to be laid before the Members for the purpose of making a statement or explanation they desire with respect to the accounts.

10.05

The rights and duties of an Auditor of the Association shall extend back to the date at which the last audit of the Associations books, accounts and vouchers were made or where no audit has been made, to the date on which the Association was Incorporated.

10.06

For Accounting purposes the Association financial year will be from September 1st to August 31".

TABER & DISTRICT SOCCER ASSOCIATION BYLAWS, GENERAL RULES & REGULATIONS

ARTICLE 11– MISCELLANEOUS

11.01

The Bylaws of the Association shall not be altered unless by Special Resolution at the Annual General Meeting or at a Special Meeting called for that purpose by the Board.

11.02

The Books and Records of the Association shall be open to the General Membership upon appointment with the Officer or Employee in charge of such Books and Records.

11.03

The Executive Committee is to attend to the day to day conduct of the affairs of the Association between Meetings of the Board of Directors subject to ratification by the Board of Directors at its next Meeting.

11.04

All notices required to be given under these Bylaws shall be in email to the Member of Director shown on the Records of the Association.

11.05

Any dispute which arises from or is in any way related to these Bylaws shall be settled by a single Arbitrator pursuant to the Arbitration Act of Alberta. The Arbitration shall be conducted in accordance with the Arbitration rules of the Alberta Arbitration and Mediation Society.

11.06

If for any reason the Association should not be able to form an Executive and Board of Directors as outlined in these Bylaws then the Association shall fold. The assets of the Association shall be turned over to the Town of Taber to be held in trust until an Executive and Board of Directors can be elected or for a period of up to five (5) years. After the five (5) year period has passed then the Town of Taber may disburse of the assets of the Association as they wish.

11.07

All monies collected by the Board of Directors and/or Executive in the name of the Association must be reported to the Treasurer. This monies received by way of fees and/or donations or otherwise. All monies received are to be distributed fairly by the Board of Directors among all soccer players registered with the Association.

TABER & DISTRICT SOCCER ASSOCIATION BYLAWS, GENERAL RULES & REGULATIONS

GENERAL RULES AND REGULATIONS

RULE 1– NAME OF THE ASSOCIATION

The name of the Association shall be the Taber & District Soccer Association. The letters TDSA and TSA may be used for the purposes of labeling equipment. All accounts and correspondence shall bear the name "Taber and District Soccer Association".

RULE 2– REGISTRATION OF PLAYERS

Players must be registered with the Association by submitting all required forms and fees for the season to a member of the Board prior to playing a game or practicing with TDSA

RULE 3– MINI SOCCER PLAYER TEAM LIMIT

All age groups will follow the guidelines and rules established by the Board of Directors from time to time and outlined in "Taber & District Soccer Association-Laws of the Game" handbook as necessary

RULE 4– TOURNAMENT ENTRY FEES

Each team registered with the Association shall be entitled to have one (1) tournament entry fee per year paid for by the Association.

RULE 5– REFEREE TRAINING AND RETENTION

The Association shall pay for the cost of the certification courses for all referees and shall pay each referees certificate renewal that is required by the Alberta Soccer Association on an annual basis.

RULE 6– COACHING CERTIFICATION

The Association shall pay for the cost of NCCP certification courses and or other coaching clinics that coaches wish to attend.

RULE 7– TOURNAMENTS

All tournaments hosted by the Association must be sanctioned by the Alberta Soccer Association.

TABER & DISTRICT SOCCER ASSOCIATION BYLAWS, GENERAL RULES & REGULATIONS

Approval

These Bylaws have been signed by the President, Vice President and Treasurer of the Association on _____ to confirm that these Bylaws were passed at the Special General Meeting of the Association held on December 17, 2025, and approved at the Board of Directors Meeting on January 8, 2026.

President's Name: James Ebrey

SIGNATURE: _____

Vice President's Name: Lindsey Bennen

SIGNATURE: _____

Treasurer's Name: Riana De Schover

SIGNATURE: _____